A Special Invitation: Managers, Executive Assistants, Secretaries, PAs, HR Executives, Professionals in Administration, Operations & Customer Service

20th ANNUAL EXECUTIVES' SUMMIT 2024 RIDAY, 26 APRIL 2024 & 15AM – 5:30PM CARLTON HOTEL SINGAPORE



"I do not know anyone who has got to the top without hard work. That is the recipe. It will not always get you to the top, but should get you pretty near" Quote by Margaret Thatcher



Achieving Success at Work

The 20th Annual Executives' Summit organised by Fortress Intelligence continues to be one of Singapore's special learning events for managers, officers, executives, secretaries and administrative professionals. Over the past 19 years, more than 5000 participants have significantly benefitted from these prestigious annual summits. Join us for a fun filled, action packed and exhilarating learning day! Develop new skills and take your careers to new heights! The summit aims to support individuals seeking to increase overall job satisfaction and professional growth.

This one-day summit features world class speakers who will share their valuable insights to survive and achieve greater success in today's dynamic and competitive business world. The programme was specially designed to cater to working professionals who will learn strategies on overcoming workplace and personal challenges.

HIGHLIGHTS

- Learn How to Build Healthy Bones
- Take Action Against Workplace Harassment
- Develop a World-Class Attitude
- Become an Ace in your organisation
- Unlock your Creative Mind
- Understand Workplace Conflicts
- Master the Art of Flourishing at Work
- Employ Communication Behaviours to Neutralise Hostility



SPEAKERS & TOPICS



Dr Alan Cheung Senior Consultant, Orthopaedic Surgeon International Orthopaedic Clinic



Raphael (Ray) Louis Advocate & Solicitor, Managing Director Ray Louis Law Corporation

Dr Alan Cheung is a specialist in Sports Injuries and Robotic Joint Replacement. He is British born and educated, and has trained in the UK, Australia and the USA. He is currently Team Doctor for the Wrestling Federation of Singapore, and has provided medical services to many international sporting events such as the HSBC World Rugby Sevens tournament, and One Championship Mixed Martial Arts franchise.

Building Healthy Bones

- How to Build Healthy Bones
- The Effect of Menopause on Bone Health
- Osteoporosis (bone thinning) and Treatment
- Running and Fitness related Injuries
- Robotic Joint Replacement and Osteoarthritis

Ray Louis is an experienced litigator, having handled cases at the State Court, High Court and Court of Appeal. He has been featured across various media channels like The Red Dot and FM 93.8. Ray is also an accredited mediator with the Singapore Mediation Centre and the State Courts of Singapore. He has a passion in teaching and is an adjunct lecturer at Executive Counselling and Training Academy, where he lectures to students doing the master degree in counselling with Swinburne University of Technology and Flinders University

Workplace Harassment

- What is Workplace Harassment: Understanding the Problem
- Prevention and Reporting: Taking Action Against Harassment
- Creating a Respectful Culture: Fostering Inclusivity and Respect



Deepa Pillai Senior Corporate Trainer & Coach Fortress Intelligence Deepa Pillai has 20 years of experience in corporate training and has conducted communications workshops in Singapore, Malaysia, India and Bhutan. She specialises in Conflict Management, Business Communications and Presentation Skills. Deepa's clients are diverse and have included staff and senior management in the private, government and educational sectors. Deepa is also an Instructor at the National University of Singapore and an Associate Lecturer in Communications. She holds a Master's degree in Communication Studies and is a certified Master Practitioner in Neuro Linguistic Programming as well as an Advanced Behavioural Analyst and Coach.

Managing Conflict in the Workplace

- Understanding the Nature of Workplace Conflict
- Being Aware of how Different Personality Types Respond to Conflict
- Employing Effective Communication Behaviours to Neutralise Hostility and Reach Common Ground
- Working toward Collaborative, Mutually Beneficial Outcomes



Christian Chua International Speaker Christian Chua Training Academy With over 25 years of experience, Christian Chua stands as an international Motivational Speaker. His impactful speeches have resonated in more than 40 cities globally. International media outlets, including BBC, Channel News Asia, Australian Channel 7, Korean newspapers, and various social media publications, eagerly seek his insights.

Flourishing Through Mindset Change

- Master the Art of Flourishing in the Workplace
- Strategic Approaches to Success
- Developing a World-Class Attitude
- Becoming an Ace in Your Organisation



Hazriq Idrus Creative Leadership Strategist, Fortress Intelligence

How to Get Unstuck and Elevate Your Creativity at Work

- What is Creativity & Debunk its Misconceptions
- Why is Creativity Important to Help you get Unstuck & Traits of a Highly Creative Person
- How to Develop your Creative Mind: The Blueprint of Personal Creativity

Hazriq Idrus is a professional speaker who is very passionate about creative thinking, communication and leadership; and how these three work hand-in-hand. Using methods from his stage acting and theatre improvisations experiences into his keynote presentations, workshops and books, Hazriq's mission is to help aspiring leaders build their creative leadership & speaking mastery.

BMW, Petronas & Starhub are among Hazriq's notable clients. Hazriq has also been featured in The Straits Times, Radio 938Live and Brunei's Brunei Times. Besides doing adjunct lecturing on innovation & design thinking in a local polytechnic (Singapore), Hazriq is still performing on stage and TV to keep himself adept in creativity and creative thinking.

PAST PARTICIPATING ORGANISATIONS

Agency for Integrated Care Ptd Ltd Agency for Science, Technology & Research Agilent Technologies S'pore (Sales) Pte Ltd Agri-Food & Veterinary Authority AIA Company Limited Allen & Gledhill American Express Bank Ltd Arab Bank plc AXA Insurance Singapore Pte Ltd Bank of America BMW Asia **BNP** Paribas C K Tang Ltd Caltex International Pte Ltd Canon Singapore Pte Ltd CapitaLand Limited Caterpillar Marine Asia Pacific Pte Ltd CCH Asia Pte Ltd Certis CISCO Security Pte Ltd Chevron International Pte Ltd China Offshore Oil (S) International Company CIMB Bank Berhad Citibank City Gas Pte Ltd Civil Aviation Authority of Singapore Civil Service College Credit Suisse CrimsonLogic Pte Ltd Daikin Airconditioning (S) Pte Ltd DaimlerChrysler SEA Pte Ltd DBS Bank Ltd Defence Science & Technology Agency Deutsche Bank AG Diethelm Singapore Pte Ltd Drew & Napier LLC DSO National Laboratories Dunlop Aerospace (S.E. Asia) Pte Ltd Elizabeth Arden Embassy of Ireland Embassy of the Arab Republic of Egypt Eu Yan Sang International Ltd ExxonMobil Asia Pacific Pte Ltd F & N Foods Pte Ltd Far East Organization Federal Express

Fujifilm Hunt Chemical Singapore Pte Ltd Fuiitsu Asia Pte Ltd Government of Singapore Investment Corp Pte Ltd Great Eastern Life Assurance Health Promotion Board Health Sciences Authority Hewlett-Packard Asia Pacific Pte Ltd Hitachi Asia Ltd Housing and Development Board Immigration & Checkpoints Authority Infineum Singapore Pte Ltd Infocomm Development Authority of Singapore Insolvency & Public Trustee Office Institute for Infocomm Research Institute of Mental Health Institute of Policy Studies Institute of Technical Education International Enterprise Singapore IRAS ITE Johnson & Johnson ITC Corporation Jurong Port Pte Ltd KAO (Southeast Asia) Pte Ltd Keppel Corporation Limited Kuok Oils & Grains Pte Ltd Land Transport Authority Lion Corporation Maritime and Port Authority of Singapore Matsushita Electric Asia Pte Ltd Mercedes Benz Vietnam Mero Asia Pacific Pte Ltd **Microsoft Business Solutions** Minisrtry of Transport Ministry of Community Development, Youth and Sports Ministry of Defence Ministry of Education Ministry of Environment and Water Resources Ministry of Finance Ministry of Health Ministry of Home Affairs Ministry of Information, Communications and the Arts Ministry of Law Ministry of Manpower

Ministry of National Development

Ministry of the Environment and Water Resources Ministry of Trade and Industry Ministry of Transport MobileOne Ltd Monetary Authority of Singapore Mundipharma Pte Ltd Nanyang Polytechnic Nanyang Technological University National Arts Council National Cancer Centre Singapore National Community Leadership Institute National Council of Social Service National Dental Centre of Singapore Pte Ltd National Environment Agency National Healthcare Group Polyclinics National Heritage Board National Parks Board National Skin Centre National University Health Systems National University Hospital National University of Singapore Natsteel Holdings Pte Ltd NEC Semiconductors Singapore (Pte) Ltd Neptune Orient Lines Ltd Nestle Singapore Pte Ltd Network for Electronic Transfers (S) Pte Ltd New Zealand High Commission Ngee Ann Polytechnic Nigeria High Commission of Singapore Nokia Pte Ltd National University of Singapore OCBC OUB Centre Ltd Panasonic Parliament of Singapore People's Association Prime Minister's Office Prudential Assurance Company Singapore (Pte) Ltd PT Bank Negara Indonesia (Persero) TBK Public Utilities Board Republic Polytechnic Robinson & Co Roche Diagnostics Asia Pacific Pte Ltd

S. Rajaratnam School of International Studies Saudi Petroleum Ltd Science Centre Singapore SembCorp Environmental Management Pte Ltd Shangri-La Hotel Shell Eastern Petroleum Siemens Pte Ltd Singapore Airlines Singapore American School Singapore Cancer Society Singapore Cooperation Enterprise Singapore Corporation of Rehabilitative Enterprise Singapore Examination And Assessment Board Singapore Exchange Limited Singapore Eye Research Institute Singapore General Hospital Singapore Health Services Pte Ltd Singapore Land Authority Singapore Management University Singapore Manufacturers' Federation Singapore Police Force Singapore Polytechnic Singapore Pools Pte Ltd Singapore Prison Service Singapore Technologies Singapore Tourism Board Singapore Workforce Development Agency SingTel SMRT Corporation SPRING Singapore Standard Chartered Bank State Bank of India Sumitomo Mitsui Banking Corp Tan Tock Seng Hospital Pte Ltd Temasek Polytechnic The Arbitration Chambers Pte Ltd The Bank of Nova Scotia The National Art Gallery Singapore Tokio Marine & Fire Insurance Co (S) Pte Ltd Toyota Motor Asia Pacific Vicom Ltd Volkswagen Group (S) Pte Ltd Wyeth Nutritionals (Singapore) Pte Ltd

TESTIMONIALS FROM PAST SUMMITS

Topics covered were relevant to one's life at home and workplace. Great to attend this Summit" Doreen Hung, Principal Admin Executive Land Transport Authority

"Topics were useful, relevant, informative and enriching. Will apply what I learnt at my workplace and personal life" Selvasegeri Ramadas, Personal Assistant Defence Science & Technology Agency

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" Speakers and topics presented were very interesting and self-motivating" Goh Geok Leng, Associate DBS Bank Ltd

" Well organised, interesting and relevant" Kelly Yeong, Personal Assistant Insolvency & Public Trustee Office, Ministry of Law



"Very interesting and very interactive with lots of fun .One of the best trainings that I have attended. Will look forward to attend another session if given the opportunity to do so" Halimah Bte Osman, Manager Ultrafine Hi-Tec (S) Pte Ltd

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"Topics are very appropriate for PAs in their daily work. Trainers are very professional" Annie Ho, Personal Assistant, Immigration & Checkpoints Authority

"It has a wide range of topics that capture your attention throughout. Excellent speakers who kept me awake, sharing practical tips" Joanne Fong, Personal Secretary SingTel

"Speakers were professional and entertaining and the experiences shared by the speakers will help me in my daily work routine" Ng Geok Mui, Management Officer Maritime & Port Authority of Singapore

Registration Form

Regular Fee: S\$ 866.55 Early Bird Fee: S\$757.55 (register before 31 Jan 2024) All fees include 9% GST, documentation, refreshments & lunch Group Registrations of 5 will receive 1 FREE Ticket!

Please confirm _____ seat/s for '20th Annual Executives' Summit' on 26 April 2024

In support of Children's Cancer Foundation (CCF), Fortress Intelligence Pte Ltd will donate \$1,000 from the 20th Annual Executives' Summit 2024 to CCF.

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before an event, no refunds will be made and all fees will remain fully payable.				SIGNATURE & DATE		E-Invoicing is available for government agencies	

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